



FAO: Reservations, British Tours Ltd.

FAX: + 44 (0)207 038 0687

The zero in brackets should be dropped if dialling from outside the UK.

FROM:

DATE:

British Tours Ltd Booking Request & Payment Authorisation

Please note: British Tours has a policy of confirming bookings within 24 hours. If you have not received a reply from us in that time please call us. Eurostar: Please contact us for a separate form if you would like to book Eurostar inclusive tours.

Your Name:

Home Address:

Home Telephone:

Email address for confirmation of booking:

How did you hear about British Tours?

Address in the UK:

Telephone in the UK:

Name of Cardholder:

Company, if applicable:

Billing Address:

Credit Card Number:

Security code:

Your Security Code is the last 3 digits on the signature strip of Visa, Mastercard & Switch cards and a 4 digit number on the front of American Express cards Card type (Visa/Mastercard/American Express):

Expiry Date:

Total Amount, (Pounds Sterling):

I authorise British Tours Ltd. to debit the above amount from my credit card for services provided by them at my request set out on page 2. I agree to the terms set out in British Tours Ltd's Cancellation Policy, which are set out on page 3.

Cardholder Signature:

Date:

Party Name: Number of Passengers: Vehicle (Medium/Large/Extra Large/Minibus/Coach): Language:
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Tour Date:
Collection Time:
Tour:

Collection from:
Drop off:

Tour Date:
Time:
Tour:

Collection from:
Drop off:

Tour Date:
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Collection from:
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Drop off:

Tour Date:
Collection Time:

Tour:

Collection from:

Drop off:

Cancellation Policy & Terms and Conditions

The full cost of the tours will be charged at the time of confirmation of booking, of which 10% is non-refundable. British Tours Ltd. requires credit card details and a signed authorisation by the cardholder, permitting British Tours Ltd. to charge to the card the specified costs of the confirmed arrangements.

All cancellations must be received in writing.

For tours where services are provided entirely by British Tours Ltd:

- Cancellations received by British Tours Ltd between the date of booking and 14 days prior to the tour will be subject to a cancellation charge of 10% of the tour price.
- Cancellations received by British Tours Ltd. between 14 days and 48 hours prior to the tour, will be subject to a cancellation charge of 50% of the tour price.
- Cancellations received with less than 48 hours' notice will be subject to forfeiture of the entire tour price.

British Tours recommends that all clients have suitable travel insurance.

Eurostar:

Tours involving the Eurostar are non-refundable and non-transferable once booked.

Subcontractors:

For tours which include the services of subcontractors including hotels, coaches, minibuses, theatres, planes, language services and the like, cancellations received by British Tours Ltd. shall, for that part of the cost that is represented by the services of such subcontractors, be subject to their individual cancellation policies. Hence the amount of any payments that British Tours Ltd. is obliged to make to a subcontractor as a result of such cancellation is not refundable.

Where British Tours Ltd provide meeting services at airports/seaports/railway stations and the arrival is substantially delayed and the tour cannot take place, the full cancellation fees will apply.

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